

This policy was reviewed & adopted at a meeting of The Heathers Nursery held via Zoom on 9th December 2020. Review date: December 2022



**THE HEATHERS NURSERY
POLICIES AND PROCEDURES**

POLICY 11: Breakfast Club

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.4 Health and wellbeing	2.1 Respecting each other 2.2 Parents as partners 2.4 Key person	3.2 Supporting every child 3.4 The wider context	4.4 Personal, social and emotional development

Policy statement

We recognise that for some families a longer nursery day offers more flexibility in their childcare needs. We regard meal times as an important part of the nursery's day. Eating represents a social time for children and adults and helps children to learn about healthy eating.

Aim

- To provide an affordable, early drop-off childcare facility for parents/carers.
- To provide a welcoming, safe and secure environment for children before the beginning of the nursery day.
- To provide children with a nutritious breakfast at the start of the nursery day in a pleasant, calm and relaxed environment.
- Be consistent and reliable to enable parents to have confidence and peace of mind whilst their child is at breakfast club

Procedures

- Breakfast club is open from 8.00am until 8.45am.
- Children are registered as they arrive
- We offer a variety of healthy cereals, fresh fruit, low fat yoghurt and either toast, crumpets, muffins or pancakes which alternate weekly, with low fat spread and jam. Drinks consist of milk or water.
- Staffing follows the ratio of 1:8 for children aged 3-5 and 1:4 for children under 3 years of age.
- Staff are on site from 7.45am to set up ready to open at 8.00am. We are unable to allow children to enter before 8.00am due to insurance conditions.
- Staff have food hygiene certification and dates on food are checked daily.
- Staff follow existing nursery policies and procedures for safeguarding, child protection and the code of conduct.

Booking, Charges, Refunds

- Places for breakfast club must be booked in advance, either weekly, half termly or termly.
- Early Education Funding can be used for breakfast club.
- Breakfast club costs £5.00 per day including food and drink.
- Invoices for breakfast club will be issued with payment due within 7 days.
- Failure to pay will result in the access to breakfast club being withdrawn until arrears are cleared.
- If a breakfast club session is pre-booked, paid or not, we are unable to offer a refund if a child does not attend and you will be liable for the payment for that session (s) booked.
- If the Nursery cancels the club, a refund will be offered or the chance to carry payment forward to another session.
- If the Nursery is closed due to unforeseen circumstances (weather, loss of power etc) a member of staff will endeavour to contact families who have booked breakfast club before 7.45am.